

**“Working together to deliver P.R.I.D.E. in Corby”**

Professional  
Respectful  
Inclusive  
Drive  
Efficient



**Role Profile – Chair, Corby Town Deal Board**

**Role Title:** Chair of Corby Town Deal Board

**Role details:** The Chair for Corby’s Town Deal is a voluntary position. This role has a duration of a minimum of 12 months and can then be considered for re-election by the members of the Town Deal Board.

**Role Purpose:** The Chair will have strategic oversight of the Town Board, ensuring all the board’s activities will deliver the agreed outcomes of the future Town Investment Plan by 2026.

The role-holder is responsible for chairing board meetings in line with Corby Borough Councils (CBC) core values and conducting within a code of conduct based on the Nolan Principles. Building relationships with all Investment Plan Stakeholders to ensure the successful delivery of the Investment Plan and its projects.

The Town Investment Plan for Corby Town deal will be submitted in January 2021 for investment funding of up to £25m to fund agreed projects to be delivered during 2021-2026. A full Business Case will be developed thereafter.

**The Board:** The Board will consist of 19 members including:

- Private sector representatives from Corby area x7
- Voluntary and community sector representatives x3
- South East Midlands Local Enterprise Partnership (SEMLEP) representatives x2
- Northamptonshire County Council representative
- Tresham College representative
- Tresham College student representative
- Other public body representatives x2
- Northamptonshire Police representative
- Member of Parliament for the Corby area

The Chair will be elected from the board on a voluntary basis and agreed by the board members from one of the Private Sector representatives from a local business. As the Council is the accountable body for the funding, the Deputy Chair will be the Leader of CBC.

Board members will be required to attend Town Deal Board meetings or a named deputy in their absence. These will normally be held bi-monthly in The Corby Cube (or virtually), and take place at an agreed time, usually lasting up to 2 hours. Additional interim meetings may be required with specific project sub-groups depending on the final investment programme, and delivery structures and sub-groups that will be put in place to oversee the investment plan.

Additional advisory board positions may occur from time to time, depending on the final funding award and programme of delivery that is prioritised and agreed by CBC (accountable body). Such

**“Working together to deliver P.R.I.D.E. in Corby”**

Professional  
Respectful  
Inclusive  
Drive  
Efficient



partner organisations will be invited to join the Board, or specialised delivery sub-groups, on an interim basis as required.

**Roles and Responsibilities:**

**Town Deal Board** - The Town Deal Board will sign off each stage of a Town Investment Plan and Town Deal. The Board is responsible for:

- Upholding the Seven Principles of Public Life (the Nolan Principles)
- Developing and agreeing an evidence-based Town Investment Plan
- Establishing a clear programme of interventions
- Embedding arrangements in local plans (where appropriate) and undertaking Environmental Impact Assessments and fulfilling duties on public authorities under the Equalities Act and the public sector equality duty
- Coordinating resources and engaging stakeholders
- Ensuring communities' voices are involved in shaping design and decision making at each phase of development
- Ensuring diversity in its engagement with local communities and businesses
- Helping develop detailed business cases
- Overseeing each step of agreeing a Town Deal, and overseeing compliance with Heads of Terms with government

**Town Deal Board Chair:**

- As above
- Leading the Board in achieving its objectives, maintaining an overview of activity, and championing and supporting partnership working
- Ensuring decisions are made by the Board in accordance with good governance principles
- Signing the Head of Terms Agreement with government