



**Corby TIP Board meeting
Friday 22 April 2022 10am – 12pm
Via Teams**

	<p>Present:</p> <p>Lorna Dodge (<i>Chair</i>), Rob Bridge, Valerie Finke, Brian Degruchy, Victoria Phillipson, Simon Phipps, Dan Pickard, Paul Thompson, Mike Todman, David Roffey, Rebecca McHugo (<i>minutes</i>)</p> <p>Guest attendees: Chris Jarman, Harriet Pentland</p>	
1	<p>Welcome and apologies</p> <p>Chair welcome.</p> <p>Apologies noted for:</p> <p>Rob Harbour Cllr Smithers MP Tom Pursglove – Harriet Pentland attending as sub</p>	LD/RM
2	<p>Minutes from last meeting (circulated previously)</p> <p>The minutes of the last meeting were agreed by the Board.</p> <p>It was noted that there were no previous actions noted at the last meeting.</p>	LD
3	<p>Highlight Reports</p> <p>VF referred to Highlight Report circulated previously to the Board.</p> <p>VF highlighted delays on the drawdown which will be discussed with the College however this shouldn't impact too much because we have received the 5% upfront funds.</p> <p>It was noted that the first draft of the combined business case for the Link Road and Smart and Connected Corby has been submitted and is now going through the working group process for comments and feedback.</p> <p>RB queried the delaying drawdown of funds – MT advised that payments made for the Towns Fund are made in quarterly instalments (April, June, September and December)</p>	VF



	<p>RB added that from the Council's side the part that we needed to do in terms of upping our Capital Programme for the £9.5m was approved at Executive just before Easter so this is now up to date.</p> <p>SP queried whether we should expect the money to be phased over a number of quarters or are we expecting one sum – MT advised for this project it will be a single instalment in June/July.</p> <p><i>No actions were noted for this item.</i></p>	
<p>4</p>	<p>Bedford College verbal update on 6th Form College project</p> <p>DR provided a verbal update to the Board.</p> <p>DR thanked the team for getting the submission in to DLUHC on time and for DLUHC's efforts to getting these processed as soon as possible.</p> <p>It was noted that there has been a slight slippage due to illness in the team however they are only running a couple of days behind on where they anticipated to be at this point.</p> <p>There is a tender coordination meeting on Tuesday next week following work that the team are going to complete over this weekend, it is then expected that the tender notices will be issues on Tuesday or Wednesday latest which will be with a full stage 2 design package in place.</p> <p>DR presented the Stage 2 Mechanical and Electrical Report on screen which the consultants are preparing.</p> <p>It was noted that Planning has not yet gone is as they are waiting for the last stage of clearance from the fire consultants to ensure that the proposed fire exits are adequate for both students and the retail units below the building.</p> <p>Work has progressed on the layout plans – DR presented the proposed drawings on screen.</p> <p>Action – DR to circulate the proposed layout/drawings document to the Board.</p> <p>It was agreed that any feedback from the Board on the above drawings document is to be sent back to DR.</p>	<p>DR</p>
<p>5</p>	<p>Business case summary presentation for the Train station to town centre link road and Smart and connected Corby</p> <p>CJ presented the Towns Fund Business Case for Corby Station Links and Connecting Corby on screen. (document previously circulated to the Board)</p>	<p>CJ</p>



	<p>It was noted that the Business Case has been completed in draft and is currently being reviewed.</p> <p>RB confirmed that this is on our Forward Plan for the 19th May Executive - RB highlighted that Executive will want to understand the risks especially around potential cost increases because of what is happening internationally and recommended delving into this a little bit more on the report what the risks could mean and what the likelihood of this is.</p> <p>The Board agreed to submit the Business Case.</p> <p><i>No actions were noted for this item.</i></p>	
6	<p>Communication</p> <p>The Chair advised that website was updated with the post supplied by Beford College Group regarding consultation starting for the Corby Sixth Form and within that news article there is a link for people to be able to submit a survey, find out more information and get involved in the logo design.</p>	LD
7	<p>AOB</p> <p>The Board agreed to cancel the next meeting on 27th May and find an alternative date due to Easter holidays (VF and RM to arrange)</p>	LD
8	<p>Date of next meeting: TBC.</p>	