



**Corby TIP Board meeting
Friday 04 March 2022 10am – 12pm
Via Teams**

	<p>Present:</p> <p>Lorna Dodge (<i>Chair</i>) Rob Harbour, Rob Bridge, Valerie Finke, Brian Degruchy, Victoria Phillipson, MP Tom Pursglove, Cllr Steven North, Cllr Martyn Reuby, Cllr Smithers, Cllr Pengelly, Georgina Agar, Simon Phipps, Jimmy Noble, Owen Davison, Rachel Grey, Dan Pickard, Paul Ilko, Nick Bolton, Paul Thompson, Jack Gordon, Sandy Cruikshank, Mike Todman, Nathan Makwana, Andrea Crooks, Hattie Edmunds, Hilary Chipping, Scott Little, David Roffey, Rebecca McHugo (<i>minutes</i>)</p> <p>Guest attendees: Pat Jones (Bedford College Group), Mike Newport (KierWSP)</p>	
1	<p>Welcome and apologies</p> <p>Chair welcome.</p> <p>Apologies received for:</p> <p>Catherine Conroy Kyra Joy Paul Thompson Mike Todman Georgina Agar</p>	
2	<p>Minutes from last meeting (circulated previously)</p> <p>The minutes of the last meeting were agreed by the Board.</p> <p>It was noted that there were no previous actions noted at the last meeting.</p>	LD
3	<p>Highlight Reports</p> <p>VF referred to Highlight Report circulated previously to the Board.</p> <p>VF provided summaries on the following projects which can be found in the Highlight Report.</p> <p>PROJECT 1 - 6th Form Centre at Chisholm House</p> <p>PROJECT 2 – Multi-use Building (formally known as Market Walk East)</p> <p>PROJECT 3 - Corby Town-Station Link</p>	VF



PROJECT 4 – Smart-and-Connected Corby

We now move forward into the delivery phase of the Town Fund. All Business Cases (one for each of the four projects are due to Department of Levelling Up, Housing and Communities [DLUHC], formally known as Ministry of Housing, Communities and Local Government [MHCLG] by June 2022). Once submitted and approved we will then move forward with the delivery of these projects.

It was noted that the Minister for Levelling Up, Neil O'Brien was in Corby mid-February to visit the site of the 6th Form Centre at Chisholm House and Corby Town-Station Link & Smart-and-Connected Corby.

Achievements since last report:

PROJECT 1 - 6th Form Centre at Chisholm House

- Meetings have taken place between NNC, Bedford College and Sovereign Centros. This project is progressing as planned with the first draft business case submitted on time in January 2022. This has been reviewed by our Working Group, all comments have been passed back to the college for their review.
- An onsite meeting took place at Chisholm House with a planning representative, Bedford College, and Sovereign Centros.
- A representative of the college will give a presentation/update on this project at March's board meeting.

PROJECT 2 – Multi-use building (formally known as Market Walk East)

- Discussions with stakeholders are ongoing.
- All options are currently being reviewed with the assistance of specialist advice. All findings will be presented to the Board once complete.

PROJECT 3 - Corby Town-Station Link & PROJECT 4 – Smart-and-Connected Corby

- Both projects are progressing with Kier WSP appointed to do the combined work. The design works and first draft of the business case are currently being developed with the final first draft due at the end of March 2022.
- A representative from Kier WSP will give a presentation/update on this project at March's board meeting.



	<p>It was noted that the Working Group met at the end of February; any necessary updates will be given at the next board meeting.</p> <p>No questions / actions were noted.</p>	
<p>4</p>	<p>Train station to town centre link road and Smart and Connected Corby update</p> <p>Chair handed over to Mike Newport to provide the project update.</p> <p>MK shared Corby Station Link presentation on screen previously circulated to the Board.</p> <p>It was noted that there has been the release of 3 new documents: Highway Code and two documents from the DFT regarding the use of tactile pathing services and inclusive mobility – These documents will have a bearing on the scheme in terms of additional things to be considered and to comply with during the detailed design.</p> <p>Timeline:</p> <p>MK advised that other than the above documents, not much has changed since the last meeting in terms of the timeline except the extension of scope to include the Smart Connected Corby scheme into Corby Station Link Scheme (an extra 4 weeks)</p> <p>Summary of Progress since last meeting:</p> <p>Design and General activities:</p> <ul style="list-style-type: none"> • Concept design of Corby Station Link completed • Qtys of Corby Station Link complete and cost estimate prepared and submitted to NNC for review • Identification of advance works able to be undertaken before decision on funding allowing scheme momentum to continue • Scope and understanding of what could be delivered as part of the Smart Connected Corby scheme complete • Commencement of site identification for Smart Connected Corby sensor locations <p>Business Case:</p> <ul style="list-style-type: none"> • Strategic case – Complete including SCC and ready to issue to NNC w/c 07/03/22 • Management and Commercial Case – Prepared as far as WSP can and team now working with NNC to infill gaps such as delivery timeline and stakeholder engagement/management. Current draft does not include SCC • Financial Case – Drafted and being internally reviewed at this stage. Current draft does not include SCC • Economic Case – Being drafted, monetary case almost complete now working on qualitative and sensitivity assessments 	<p>MN</p>



	<p>*Please refer to Highlight Report for Proposed Design images*</p> <p>Connected Corby Scheme:</p> <p>MK advised they have done some initial works and are looking at what they can provide there. Some sensor locations have been mapped out (please refer to Highlight Report for images)</p> <p>It was noted that with the current budget they are working to the team are looking for somewhere between 20 – 15 sensors with a dashboard that the public can access and the sensors would enable us to monitor both traffic and air quality.</p> <p>The sensors would be located on a mixture of existing street infrastructures such as street lighting, traffic lights, etc. and new bespoke poles.</p> <p>Further work is required later on to determine the exact location for the sensors.</p> <p>Constraints and limitations have stayed the same since the last meeting with no further amendments added at this stage which remains a challenging programme.</p> <p>Queries:</p> <p>Cllr Pengelly raised query regarding Oakley Rd underpass consultation with local residents – MK advised that at this stage there hasn't been any consultations and this will be a public information exercise as there isn't much scope to consult with the public on this. VF advised that the funding is the S106 monies that was given some time ago and that is part of the match funding for this project.</p> <p>Hilary Chipping raised query regarding SSC monitoring of the information of the sensors and how that's going to be used in order to make interventions – MK advised that the sensors monitor the traffic and can identify pedestrians, cyclists, cars etc which will allow us to monitor the flows at certain times of the day and from that we will be able to work out any potential congestion areas / unacceptable quality of air. MK confirmed at this stage we are just putting the infrastructure in to collect the information and it would be a decision for the Authority to make on how they use this information.</p> <p>Rob Bridge raised query on how we will be making sure our community in this area and businesses see this going forward and engage with that – MK advised this is one of the things they are working on in the Business case in terms of engagement and what this will look like.</p>	
5	<p>Bedford College update on 6th Form College project</p> <p>DR advised that they had a successful tender exercise to appoint specialists for architecture, mechanical electrical and structural</p>	DR



	<p>engineers and have received over 50 expressions of interest with 37 returned tenders. Following this, it was noted that they have appointed architects, structural engineers' mechanical electrical consultants.</p> <p>It was noted that the Business Case and Summary Business Case have been submitted and are now working through some amendments and clarifications together with the monitoring and evaluation form to get outputs measured.</p>	
6	<p>Sixth Form Summary Business Case</p> <p>DR shared Sixth Form College presentation on screen (document previously circulated to the Board)</p> <p>Summary:</p> <ul style="list-style-type: none"> • £9.5m project fully funded by Corby Towns Fund • Located at Chisholm House, Corby – a town centre location vacant for 8 years • Initial estimated learner intake of 179 students in 2023-24, rising to 662 by 2028-29 • Net Zero Carbon built environment <p>No queries were raised and it was agreed by the Board for the final document to be submitted.</p>	DR
7	<p>Communication</p> <p>LD advised that there was a visit on the 17th February from the Minister for Levelling Up and a press release was created and sent out.</p> <p>Minor website updates were made last month to include the new Board and details on the projects.</p> <p>Due to the next meeting falling on Good Friday, The Board agreed to postponing the meeting to the following week (Friday 19th April 2022)</p>	LD
8	<p>AOB</p> <p>Nothing noted.</p>	LD
9	<p>Date of next meeting: Friday, 22nd April 2022, 10am – 12pm.</p>	