



**Corby TIP Board meeting  
Friday 11<sup>th</sup> November 2022 10am – 12pm  
Via Teams**

	<p><b>Present:</b></p> <p>Lorna Dodge (<i>Chair</i>), Valerie Finke, Brian Degruchy, Victoria Phillipson, Rob Bridge, Cllr Buckingham, Zara Parker, Vicky Frayard, Pat Jones, Simon Phipps, Dan Pickard, Jack Gordon, Chris Jarman, Nick Bolton, Rebecca McHugo (<i>Minutes</i>)</p>	
<b>1</b>	<p><b>Welcome and apologies</b></p> <p>Apologies received from:</p> <ul style="list-style-type: none"> <li>- Rob Harbour</li> <li>- MP Tom Pursglove – Zara Parker attended as substitute.</li> <li>- Cllr Brackenbury</li> <li>- Catherine Conroy</li> <li>- Paul Ilko</li> <li>- Pat Jones – Dave Roffey attended as substitute.</li> </ul> <p>It was noted that Vicky Frayard has taken over from Helen for the Made for Many representative.</p>	<b>LD/RM</b>
<b>2</b>	<p><b>Minutes from previous meeting</b></p> <p>The accuracy of the previous meeting minutes from were agreed – no comments were made.</p>	<b>LD</b>
<b>3</b>	<p><b>Highlight Reports on three of the projects</b></p> <p>Chair handed over to Valerie Finke to provide an update.</p> <p>Accelerated fund George Street Phase 2:</p> <p>It was noted that the enforcement team is now being set up in the North and one of the colleagues will be joining the meetings along with VF and Kier going forward which will be starting next week.</p> <p>VF advised that she hopes there will be a better update for the next meeting in December.</p> <p>Towns Fund:</p> <p>VF advised that she will update on the multi-use building as we have representatives here today to provide updates on the other projects.</p>	<b>VF</b>



	<p>At the last Board meeting it was agreed that the team would request a 3 month extension however this wasn't possible due to the changes that have been unfolding at Westminster. A hard deadline has been set for all Council's to get the Business Cases in for the 13<sup>th</sup> January 2023. VF advised that the team have worked hard to change the deadlines to map out a new set of activities. VF added that they have just appointed a consultant to write the robust business case and they will be attending the next Board meeting to go over the business case before it's submitted to Government in January.</p> <p>It was noted that the consultants will be going through engagement with stakeholders and the team will also be carrying out public consultation with the wider public on the multi-use building. Once the business case has been submitted the team will be doing a detailed feasibility study which will feed directly into the design works on the building.</p> <p>No questions were raised.</p>	
<b>4</b>	<p><b>Bedford College verbal update and highlight report on 6th Form College project</b></p> <p>Chair handed over to Dave Roffey to provide an update:</p> <p>DR advised that their planning was approved with conditions in September but a revised application was submitted yesterday to reflect some design amendments particularly concerning the main entrance to the building.</p> <p>It was noted that the tenders have been received back from their main contractor applicants which have been reviewed internally and have gone back for some adjustments to get a best and final price which was received yesterday. DR added that they have gone through these and is happy to say that the preferred option is within budget which is a major step forward. It is expected that they will award the contract to the main contractor next week in hopes that works can start on the 21<sup>st</sup>, pending a couple of other items, one of which is the lease.</p> <p>DR added that PJ has informed him that the lease has now been agreed excluding the service charge element which PJ is in contact with the agents to try and get that resolved as soon as possible.</p> <p>DR advised that they received a roofing price which they were waiting on the main contract to come in to ensure that everything was affordable and everything was covered.</p>	<b>DR</b>



	<p>It was noted that all major milestones are on target – it will be tight to get the work completed and the building open on schedule but the team are still confident that this will be achieved.</p> <p>Chair asked Board for questions:</p> <p>SP asked DR if he could provide a copy of the Planning Application that’s been submitted? DR agreed to circulate this.</p> <p>SP advised that he received an email from PJ last night regarding the service charge which SP advised he needs to resolve and is liaising with PJ to have a meeting later today. SP added that they have come to an understanding regarding the College’s budgets and then managing expectations of the landlord.</p> <p>SP queried the mention of the roofing contractor and whether this contractor has been appointed? DR advised that they haven’t been appointed as of yet as they were waiting for the final price from the main contractor to make sure that everything was within budget.</p> <p>SP queried the funding and the lease of the monies from Council and whether this has been resolved? VF advised that the agreement has been sent over to the College and are just waiting on any points the College want to raise or for the document to be signed.</p> <p>SP asked VF whether the money is going to be released in one sum or in phased amounts? VF advised that it will be phased in the same way that the Accelerated Fund was.</p> <p>DR added that there is a meeting set up for next week to get the funding agreement signed and processed.</p>	
<p><b>5</b></p>	<p><b>Update on Town Centre to Train Station and Smart &amp; Connected Corby</b></p> <p>Chair handed over to Chris Jarman provide an update:</p> <p>CJ shared screen to present the progress update.</p> <p>It was noted that the Public engagement was completed in October 2022 and some initial feedback has been shared. NNC are in the process of reviewing the report that has been produced. CJ advised that it was a reasonable turn out and some fairly detailed challenges have been fed back within this which the team are currently reviewing and looking at ways some of those things can be addressed.</p> <p>The assessment of impact of providing a ramped access to the railway station has commenced and a number of different options are in the process of being reviewed. The different options have varying degrees of compliance with the accessibility standards and the impact that would also have on the train station car park.</p>	<p><b>CJ</b></p>



The Connected Corby Sensors scheme is progressing well. Colleagues have been in detailed discussion with VF and BD to identify what is needed within the scope both in terms of locations specific integration between both the traffic sensors and the air quality sensors and then the way the information is displayed.

The topographical surveys have commenced (Station Road to Tresham college is complete) – The remaining topographical survey will be undertaken by Kier under new NNC Highways contract.

Traffic surveys and CCTV drainage surveys are complete.

Upcoming period:

- Finalisation of engagement report
- Next week there will be some further feedback from the department on the funding. In the last period we did provide some feedback to questions that they had and we should find out whether that was satisfactory or if there will be some further questions for us.
- The team have had some initial discussions with Kier and it has been agreed that they will be the ones to take this forward should the funding be approved to the detailed design and implementation stage. The next period will be to progress this, hopefully with the knowledge that the funding has been secured.

Chair asked Board for any questions:

Cllr Pengelly queried that his understanding was that 800k of our 106 money has been spent on the consultation and getting ready for this exercise and asked whether we will get a breakdown of how this was spent? CJ advised that the 800k is what was allocated to this but not what has been spent. CJ added that he will provide a breakdown of what has been spent on what.

Cllr Pengelly asked CJ if the 800k hasn't been spent? CJ answered that the 800k has been allocated because the work is ongoing. The commitment was made back in April.

Cllr Pengelly advised that he sent 11 emails during the consultation exercise for a meeting to be held with the residents and asked why this meeting didn't take place? VF answered that she believes the last email correspondence between NNC and Cllr Pengelly was for Cllr Pengelly to set the meeting up at the end of the engagement because Cllr Pengelly is in contact with the residents and VF doesn't have contact with them directly.

It was agreed that Cllr Pengelly will provide the resident details to the officers for the meeting to be set up.

Cllr Pengelly added that Kier had advised they had been doing lots of work on this already however it has been advised today that we are just engaging with them? CJ advised that they have had 3 discussions with Kier around it and it's possible that they may have



done some more work in the background in preparation that they are not aware of as Kier do have a lead project manager from their side.

Cllr Pengelly added that he welcomes the disabled access, but that Corby Train Station is full with cars every day and there seems to be no plans for an extension of the car park? CJ advised that this isn't something they have looked at but discussions will be had with the railway company and will be assessing the impact that the different options if implemented will have on the existing parking which will be factored in and considered.

RB added on the back of Cllr Pengelly's above comment that there might need to be but suggested one of the things we also need to be challenging is the modal shift and the whole point of the cycle route to try and convert people from using cars to travel to the train station and encourage those within Corby or within a cycling distance.

RB raised it would be good to understand that if we've engaged, what the general feeling was so we can demonstrate that we have listened or if we haven't listened, explained why? VF advised that Mike attended the last Board meeting but it was noted that unfortunately RB was not able to attend. VF explained that the team are reviewing the report that came out and they will sit down with WSP and CJ to look at all the points and see where they can mitigate any of the issues that arise from the report before the main work starts with Kier. VF added that once this happens she/CJ will feed back to the Board.

JG queried whether Kier are responsible for just the design or the design and delivery and if it's the latter, how will the Council demonstrate value for money? CJ answered that they have had discussions internally with NNC's procurement leads and the appointment of Kier to the Highways contract for NNC is something that's been market tested very recently for a robust period of time and the procurement lead was involved. The work that WSP are currently doing and will conclude will be the engagement, the feasibility design and the support for the business case. At the conclusion of that, it will then pass over to Kier who will then take this on for detailed design and then delivery and will therefore have the design liability.

JG added to this that we need to make sure there is a monitoring process to ensure that the scope is kept tight and is delivered with good efficiency for money.

CJ added that with regards to the design and build point the feedback received from NNC's procurement was that design and build was their preference rather than having two things separately.

JG raised a point around the completion of the agreed camera locations being a next step on the presentation. Some of those cameras are proposed to be in the town centre which is private ownership and they have still not had any consultation from on this. VF advised that she has contacted DP in the week about linking in the sensors they already have to the system rather than putting new ones in.



	DP added that he has seen VF's email and will pick this up.	
<b>6</b>	<p><b>Communication</b></p> <p>Chair advised that the only communication that has gone out in the past month relates to the college with regards to the open sessions and recruitment which has also been shared from Love Corby.</p>	<b>LD</b>
<b>7</b>	<p><b>AOB</b></p> <p>Chair advised that our next meeting date falls right before Christmas and it is proposed that we move this to the week before which would be on Friday 16<sup>th</sup> December – Board agreed.</p> <p>Chair added that we have the TOR's and updates roles for the Board members and are still waiting for those to come through from NNC so will push this on to next months Board meeting. In the meantime, if any of the new Board members would like a copy of the old TOR's and roles to please contact VF.</p> <p>Cllr Pengelly raised a follow up to the question raised and answered under item 5 regarding the 800k allocation to the Town Centre to Train Station Link and advised that he has an email from Stacey Wylie advising that 800k has been spent in full whereas it was advised above that this money has just been allocated? CJ advised that the money has been committed and the tasks have all been identified but it hasn't actually been spent. RB asked Cllr Pengelly to send him the email and he will look into it as it may just be a case of different terminology being used.</p> <p>VF advised that we have monitoring and evaluation and baseline documents to fill in for Government and a short timeframe for this to be completed which will be our next Board meeting in December. VF will send out an email before the next meeting and if anyone has any queries or questions this can be done via email ready for the document to be submitted on the 16<sup>th</sup> December.</p> <p>It was noted that the monitoring and evaluation documents shows the funding profiles (amount spent and projected forecast), it also includes the project outputs and the outcomes. The baseline document is a report for the baseline for all projects so includes outputs and outcomes shown at a baseline level.</p> <p>Chair closed meeting.</p>	<b>LD</b>
<b>8</b>	<b>Date of next meeting:</b> 16 <sup>th</sup> December 2022.	