



**Corby TIP Board meeting
Friday 16th December 2022 10am – 12pm
Via Teams**

	<p>Present:</p> <p>Lorna Dodge (<i>Chair</i>), Valerie Finke, Brian Degruchy, Victoria Phillipson, Rob Bridge, Cllr Jason Smithers, Cllr David Brackenbury, Cllr David Buckingham, Cllr Mark Pengelly, Zara Parker, Rob Harbour, Hilary Chipping, Paul Thompson, Victoria Frayard, Mike Newport, Matthew Budd, Diane Gamble, Rebecca McHugo (<i>Minutes</i>)</p>	
1	<p>Welcome and apologies</p> <p>Apologies of absence were noted for the following Board members:</p> <ul style="list-style-type: none"> - MP Tom Pursglove – Zara Parker is attending as substitute. - Pat Jones – Diane Gamble is attending as substitute and to provide the update on the Sixth Form College. - Simon Phipps - Jack Gordon - Daniel Pickard 	LD/RM
2	<p>Minutes from previous meeting</p> <p>The accuracy of the previous meeting minutes from were agreed – no comments were made.</p> <p>The Chair advised that the Highlights report was circulated prior to the meeting but will not be covered as a separate agenda item today as there are individual agenda items for each project.</p> <p>No questions were raised by the Board regarding the Highlights report.</p>	LD
3	<p>Business Case update on the Multi-use Building project</p> <p>The Chair handed over to Matthew Budd (MB) to provide an update.</p> <p>MB shared the Multi-use Building Business Case presentation on screen which included:</p> <ul style="list-style-type: none"> • Project Summary • Strategic Case • Economic Case • Financial Case • Commercial Case • Management Case 	MB



	<p>Following queries raised by the Board, the below key points were noted:</p> <ul style="list-style-type: none"> • MB to update the Business Case to highlight further demand around engagement. It was agreed that MB would make contact with Cllr Pengelly to arrange an engagement call. • It was discussed that the management of the building will be complex and detailed work will need to take place to ensure this works. • Inflation allowance has been included in line with the projections however if the allowance and contingency isn't enough value engineering / changing of the scope would be considered to ensure project delivery. It was noted that this will be highlighted as a risk throughout and managed carefully. • It was discussed that further conversations around using the Multi-use Building as a Community Hub will continue. • It was confirmed that the ground floor, first floor and two small offices on the second and third floor will be developed and anything above that will be left as is. • An action was noted for VF/BM to coordinate the emails of those to be involved in further conversations as discussed above. 	
<p>4</p>	<p>Update on Town Centre to Train Station and Smart & Connected Corby engagement</p> <p>The Chair handed over to Mike Newport (MN) to provide an update.</p> <p>MN presented the Corby Station Links and Connecting Corby Business Case on screen which included:</p> <ul style="list-style-type: none"> • Progress update • Summary of engagement response • Future progress • Key risks <p>Following a query raised by a member of the Board, MN clarified that the feedback received from the community around the safety of the junction will be taken on board and form part of the design brief going forward.</p>	<p>MN</p>



<p>5</p>	<p>Bedford College verbal update and highlight report on 6th Form College project</p> <p>Chair handed over to Diane Gamble (DG) to provide an update.</p> <p>DG highlighted the following key points were noted:</p> <ul style="list-style-type: none"> • The main contractor is now on Board and as requested by the College they will look to use local tradesmen where possible • Due to the lease being slightly delayed the predicted start date is the 3rd January 2023. • The completion date of September 2023 is still on track. • Some materials and equipment have been provisionally ordered in advance to secure prices and ensure delivery dates. • The current highlighted risk is the lease however it was noted that the College are hoping to have this resolved next week. <p>In response to queries raised by members of the Board, the following principal points were noted:</p> <ul style="list-style-type: none"> • The procurement of materials on behalf of the construction company was done due to the delays in the programme and the need to secure delivery dates and costings. DG advised that as soon as the lease has been signed the risk will transfer over to the main contractor and the orders will no longer go through the College and confirmed that the risk is not associated with North Northamptonshire Council. • As the projected delivery of this project is this year, the contingency allows for current inflation as it is not predicted that this will decrease within the next year. 	<p>DG</p>
<p>6</p>	<p>Communication</p> <p>Nothing noted.</p>	<p>LD</p>
<p>7</p>	<p>AOB</p> <p>The Chair advised that the Monitoring and Evaluation spreadsheets were sent to the Board for comment and are due to be sent to DLUHC today – No comments were raised by the Board.</p> <p>Following a query raised by a member of the Board, VF confirmed that the Summary Business Case for the Multi-use Building is due to be submitted on the 13th January 2023.</p> <p>An action was noted for VF to coordinate organising a site visit for the Board to the Multi-use Building in February.</p>	<p>LD</p>



8	Date of next meeting: Friday 17th March via MS Teams.	