



**Corby TIP Board meeting
Friday 21st July 2023 10am – 12pm
Via Teams**

	<p>Present:</p> <p>Lorna Dodge (<i>Chair</i>), Cllr Mark Pengelly, Zara Parker, Cllr Martyn Reuby, Tom Briggs, Simon Phipps, Tim Ellison (<i>Item 5</i>), Helen Watson (<i>Item 5</i>), Hilary Chipping, Paul Thompson, Daniel Pickard, Nick Bolton, George Candler, Valerie Montgomery, Piotr Bogusiewicz (<i>Item 6</i>), Brian Degruchy, Victoria Phillipson, Rebecca McHugo (<i>Minutes</i>)</p>	
1	<p>Welcome and apologies</p> <p>Apologies of absence were noted for the following Board members:</p> <p>MP Tom Pursglove – Zara Parker attending as substitute Cllr Brackenbury Rob Harbour Pat Jones (deputy not able to attend) Vicky Frayard (deputy Tom Briggs attending)</p>	LD/RM
2	<p>Declaration of Interest</p> <p>No declaration of interests were noted.</p>	LD
3	<p>Minutes from previous meeting</p> <p>The accuracy of the previous meeting minutes from 9th June 2023 were agreed and no comments or amendments were raised.</p> <p>The action noted under agenda item 9 in the previous meeting minutes from 9th June 2023 was completed by ValMontgomery. “To provide a briefing note to Cllr Lawman regarding the change of orientation to the cycle way”.</p>	LD
4	<p>Accelerated Fund, George Street phase 2</p> <p>The Chair handed over to Valerie Montgomery (VM), to present the Accelerated Fund Project Highlight Report.</p> <p>The key points were noted during the update:</p> <ul style="list-style-type: none"> - Task order is due to be completed shortly and will be circulated within the coming weeks for approval - The project will start with a public consultation - The back office operations are currently being worked out under the wardens services manager - All works are currently on target 	VM



	No comments or actions were noted for this item	
5	<p>Multi-use Building project update</p> <p>The Chair handed over to Tim Ellison (TE) and Helen Watson (HW), Counterculture Partnership LLP, to provide an update on the Multi-use Building project and their recommendations.</p> <p>An enquiry was posed to whether a declaration of interest was required for Made with Many. It was agreed this would be investigated post meeting.</p> <p>The Feasibility completion and results Study for the Multi-Use Building was shared on screen.</p> <p>The key points were noted during the update:</p> <ul style="list-style-type: none"> - Now at the end of the feasibility study and expect to hand this back over to Brian D and Val M next week - Methodology and activity completed, including: Corby Town site visits, stakeholder engagement, data review, asset mapping, population review, access consultancy, building analysis, environmental review, finance and operation and the next steps. - 4 recommendations emerging from the work carried out: Priority Audience, Management and operation of the building, the financing of the capital build and the financing of the anchor tenant. - Possible anchor tenants have been identified and engaged as part of the study - Youth focussed offer would be in keeping with the original Town Deal ethos - Access and environmental reports were commissioned as part of this study which outlined particular access challenges for the upper two floors and additional fire consultancy advice is required - Project risks outlined: Anchor tenant unwilling or unable to provide sufficient funds, the capital budget (£1.5m) could be insufficient budget for the current scope of works, revenue costs are estimated to be too high for an anchor tenant to sustain, the inability to attract and/or retain an anchor tenant - Next steps: Report review & prioritisation, soft market test, identify a preferred anchor tenant, negotiate and agree Heads of Terms with the anchor tenant, commence design process <p>Comments:</p> <ul style="list-style-type: none"> - It was discussed that the recommended next step to undertake a soft market test with a potential anchor tenant will be the immediate next step to drive this forward and determine how the budget is spent - It was agreed to share any documentation with all potential anchor tenants for transparency 	TE/HW



<p>6</p>	<p>Update on Town Centre to Train Station and Smart & Connected Corby</p> <p>The Chair handed over to Piotr Bogusiewicz, Senior Design Manager at Kier, to provide an update on the Town Centre to Train Station and Smart & Connected Corby.</p> <p>The Corby Station Link Project presentation was shared on screen.</p> <p>The following key points were noted during the update:</p> <ul style="list-style-type: none"> - Completed actions: Preliminary design, CCTV drainage condition survey, Pavement coring survey, Topographical survey, Ground Penetrating Radar survey - Business case has been updated - DLUHC have been given a formal go ahead to proceed with the project - Utility plans reviewed - Design programme prepared - The current proposal on Elizabeth Street/Oakley Road was shared on screen <p>Next steps overview:</p> <ul style="list-style-type: none"> - Complete survey work: Trial holes and waste acceptance criteria, Geotechnical survey, Traffic survey (Sept 23 – Oct 23) - Detailed design (Jul 23 – Apr 24) - Public consultations (Nov 23 – Dec 23) - Finalise design (Jan 24 – Apr 24) - Mobilisation (Mar 24 – Apr 24) - Construction Smart Corby (winter/spring 24) - Construction Corby Station Link (June 24 – Feb 25) - Final account and project closure (March 25) <p>Comments/queries:</p> <ul style="list-style-type: none"> - Following a query raised regarding a loss of parking spaces, PB advised that the public parking spaces have limited use with a maximum stay of 1 hour. PB added that there is a public car park on the west side and residents have their own allocated parking. - After discussions around the closure of the underpass, it was discussed that showing more visualisation of how the closure of the underpass will benefit the community during the community engagement stage is key. - It was noted that although a small amount of trees will need to be removed, double the number of trees removed will be planted locally. - It was advised that the timelines set out in the report have been set following the business case process having to be done again more recently. 	<p>PB</p>



	<ul style="list-style-type: none"> - Following a query raised around bringing the construction works forward, PB advised that Kier will need to refine the design following the completion of the surveys as these will impact on the design decisions made. - It was noted that the concern around construction materials increasing in price and inflation rates have been covered within the business case costs. <p>No actions were noted for this item.</p>	
7	<p>Bedford College verbal update and highlight report on 6th Form College project</p> <p>As both Pat Jones and David Roffey sent their apologies, the Chair asked the Board to refer to the Highlight Report and supporting images previously circulated to the Board to read the update provided.</p> <ul style="list-style-type: none"> - It was noted that if anyone does have any questions, they can contact PJ via email <p>Actions:</p> <ul style="list-style-type: none"> - An action was noted for VM to find out from PJ how many students have signed up and provide the response to Cllr Pengelly 	LD
8	<p>Communication</p> <p>The Chair highlighted the following key points:</p> <ul style="list-style-type: none"> - Ongoing website updates - College have contacted the marketing consultant and a page has been put on their website as well as promotion via social media 	LD
9	<p>AOB</p> <p>None noted.</p>	LD
	<p>Date of next meeting: 1st September 2023 (visit to the Sixth Form college)</p>	

Post meeting update – it was concluded a declaration of interest following advice from NNC’s legal department was not required for item 5 on the agenda from Made for Many. However they have submitted a declaration of interest form for transparency and to clearly state their position.